

## RESIDENCE PERMIT – Job Training (§ 16a AufenthG)

### **Please prepare the following documents for your interview:**

- Two completed application forms for a residence permit
- Two recent biometric passport photos
- 2 Motivational letters
- Contract signed by employer and trainee plus two copies
- Two copies of the training plan
- Evidence of German (qualified job training B1/for all other minimum of A2) plus two copies.  
Alternatively evidence of registration for a language course in preparation for training.
- Evidence of financial means of support, minimum of Euro 744 (net)/929 (brut) per month for the first year.
- Evidence of insurance
- Visa fee: 75 Euro payable in New Zealand Dollars
- Applicant's valid passport and two photocopies of the data page

### Please note:

- Documents in a foreign language other than English must include a certified translation
- In individual cases, you may be required to provide additional information
- Please include a self-addressed courier envelope in case you will not be picking up your passport
- Please ensure that your application documents are complete. Incomplete applications may result in rejection of the visa