



Funds for Small-Scale Projects at the German Embassy Wellington

Description:

Every year, the German Embassy in Wellington is allocated funds from Germany for so called small scale projects. This allocation generally takes place in February or March every year. Small scale projects are social projects, implemented by NGOs, aiming at for example supporting development, alleviating poverty, providing education and training to underprivileged persons in rural areas, protecting the environment and supporting women's issues or LGBTQ+ rights.

With these project funds, the German Embassy supports local initiatives which cannot be realised by the organisation itself due to lack of financial means. However, the funds for small scale projects are limited and not every project submitted can be taken into consideration.

Procedure:

The project proposal has to be submitted in English language between 1 st of October to 31 st of January. Please note that proposals which are handed in after this date cannot be considered.

The German Embassy will then make a choice and give notice in due course whether your project is eligible for a grant. If so, a representative of the German Embassy might visit your organisation.

Documents to be submitted:

- the duly completed questionnaire
- a brief introduction of your organization
- a description of the project and the project background
- the target and objectives of the project
- an evaluation of its sustainability
- a declaration that there is no foreign aid granted for the same project
- the requested assistance sum from the small scale projects fund
- a detailed estimate of the costs along with a list of material and equipment to be purchased for the implementation of the project and quotations of the dealer or manufacturer or a finance plan

Important:

- only one-time purchase of material and equipment up to a maximum amount of the equivalent of € 20.000 can be financed. Recurrent expenditures such as e.g. salaries, rent payments, electricity or water bills, food, travel expenses, school fees **cannot** be financed
- the project has to be completed within six months, before November of each year
- the project can only be started after approval by the German Embassy and the signing of an agreement between the German Embassy and the applicant
- the grant will only be paid out via bank transfer
- only original bills dated later than the date of signing the agreement will be accepted for payment
- on completion of the project send a final report with some photographs

The project will be visited upon completion by a representative of the German Embassy or its Honorary Consul.